

Monday, 16 March 2020.

Dear Students, Sponsors, Parents and Staff

## OFFICIAL EDUCOR RESPONSE TO THE COVID-19 VIRUS PANDEMIC

The President has declared certain measures be implemented as per his address to the nation last night. In keeping with this proclamation and aligned to global and local precautionary measures, the executive team of Educor issues this communication directed to its students, sponsors, parents and staff at the Educor Brands that deliver via contact lectures: Damelin, City Varsity, ICESA, Central Technical College.

1. Any public gathering of 100 or more people is prohibited and accordingly all our graduation ceremonies which are scheduled from 16 March 2020 to the end of April 2020, are postponed. We will be communicating to all eligible graduates for the collection of their certificates soon.
2. We remain committed to our students' continued education. To this end, we will be **rescheduling the academic calendar with contact classes discontinuing from WEDNESDAY, 18 MARCH 2020**. We will advise on when contact classes will recommence at campus and will communicate via our official websites. Students can access their material through the student portal during this time, and our academic lecturing staff will be uploading additional study materials and learning activities in MyClass available through the student portal. Campuses will remain open should a student wish to access the library or the computer rooms or needs to sit for an external NATED examination.
3. The Educor Executive team encourages every person to take care of their own personal hygiene:
  - a. By washing hands for 20 seconds regularly and thoroughly. Thereafter, use hand sanitisers which are available throughout the campus/office.
  - b. Please cover your mouth and nose if you are coughing or sneezing. Keep a safe social distance (at least 1.5 to 2 meters) from anyone who is coughing or sneezing. If you happen to have a cough, fever or splutter, and have difficulty breathing visit your healthcare professional and follow their advice.
4. Should you be tested, please share the results of a positive test via WhatsApp to the Department of Health's hotline number **0600 123 456** and let the General Manager at your campus know, so that the campus can respond appropriately.
5. Anyone who has travelled internationally or has been in contact with someone who has travelled internationally should self-isolate for two weeks on their return to South Africa.

We wish to assure all stakeholders, that we have developed an emergency response plan, should a COVID-19 case or outbreak develop. We will actively monitor and adapt the plan accordingly.

Yours sincerely



**Michael Thurley**  
Chief Operating Officer